



## REGIONAL TRAINING SESSIONS

### Recommended Attendees

Secretaries, Central Office Administrators, Registrars, Principals, and other interested leaders.

## FinalForms Training Sessions - What's new and Fall "hot topics"

Learn the basics of online forms, student statuses, and automated alerts to streamline parents/student communication and information distribution – beyond your wildest dreams!

### Academic Mode

- Formsets - Full form history and customizable
- Communication tools
- Sorting and filtering student lists
- Statuses - synced to SI upon Enrollment
- Countdowns
- Clearances
- File Folders

### Managing Parents

- Connecting students to parents
- Duplicate accounts

### Gatekeeper (*FinalForms-to-SIS Data Management*)

- Update a current student
- Tips, tricks, and caveats

### Groups

- Proposing, creating, and approving groups
- Group modes
- Students do not remain in groups year to year

### Activities

- Parents sign up for these like a sport
- Activity-specific forms

### Readiness Checklist

- Brief insight into what happens with your students next year and things to think about as January approaches
- Be sure to join one of our webinars for the Readiness Checklist that we offer beginning in January

### Notifications

#### Digital Playbook and Video Library

*\* We will conclude with an open Q&A session.*