

Printing Labels

Several reports in DASL give you the option of creating mailing labels for the students. In order to get your labels to align correctly on your label sheets you must have your Adobe page settings adjusted.

You must now select the following options on the print screen:

Size Options: **Actual Size** and Orientation: **Portrait**

Hint: If you are running labels out of Chrome you will want to save the report to your desktop. This will ensure that it will open in Adobe and will show the prompts below when you click print.

