

AGENDA

BOARD OF DIRECTORS
METROPOLITAN REGIONAL SERVICE COUNCIL
November 6, 2023

I. ROLL CALL

____ Marc Clendaniel; ____ Stephanie Hagenbush; ____ Andrew Hill; ____ Jennifer Knapp;
____ John Knapp ____ Mark Pepera; ____ Brian Poe; ____ Kathryn Powers; ____ Jeff Ritz;

II. PROCEEDINGS

The board approves the following:

- A. Approval of Agenda: The agenda as presented
- B. Minutes: September 5, 2023 Board of Directors
- C. Financial Reports: FY24 Financial Report ending October 31, 2023
FY24 Amended Appropriations found in Exhibit I

MOTION: _____ SECOND: _____

ROLL CALL: ____ Marc Clendaniel; ____ Stephanie Hagenbush; ____ Andrew Hill;
____ Jennifer Knapp; ____ John Knapp; ____ Mark Pepera;
____ Brian Poe; ____ Kathryn Powers; ____ Jeff Ritz;

III. COUNCIL REPORT

- A. Health Insurance
- B. Lake Geague Computer Association (LGCA) Acquisition
- C. Fiscal Health – Finance Committee

IV. FINANCIAL/BUSINESS

A. Metropolitan Regional Service Council

1. Insurance

It is recommended that the Board of Directors, upon recommendation of the insurance committee, approve the health plan with Cigna found in Exhibit II, effective January 1, 2024:

- A High Deductible Health Plan with \$3,200/\$6,400 deductible and a \$3,200/\$6,400 out-of-pocket max - named Cigna HSA \$3K OAP.
- The board's annual contribution to an employee's HSA for 1/1/2024 to 12/31/2024 will be \$1,500 for single and \$3,000 for all other tiers, paid in 24 equal installments.

2. Data Security and Privacy Agreement

It is recommended that the Board of Directors approve the data security and privacy agreement found in Exhibit III.

3. Annual Credit Card Compliance Report

It is recommended that the Board of Directors approve the annual credit card compliance report found in Exhibit IV.

4. New Membership

It is recommended that the Board of Directors accept the membership of Berkshire Local Schools into the council effective July 1, 2024.

5. Lake Geauga Computer Association (LGCA) Acquisition

It is recommended that the Board of Directors negotiate with LGCA, an Information Technology Center in Concord, Ohio, an acquisition agreement between LGCA member districts and NEOnet to be effective fiscal year 2025.

6. Personnel

- a) It is recommended that the Board of Directors approve the resignation of Lillian Johnson, Assistant Treasurer, effective October 12, 2023.
- b) It is recommended that the Board of Directors approve the Security Specialist job description found in Exhibit V.
- c) It is recommended that the Board of Directors authorize Matthew Gdovin, Executive Director to offer employment and determine compensation for the vacant Security Specialist position, with the approval of the MRSC Chairperson and Vice-Chairperson.
- d) It is recommended that the Board of Directors authorize Matthew Gdovin, Executive Director to offer employment and determine compensation for the vacant Fiscal Services Support Specialist position, with the approval of the MRSC Chairperson and Vice-Chairperson.
- e) It is recommended that the Board of Directors authorize Matthew Gdovin, Executive Director to offer employment and determine compensation for the Student Services Support Specialist position, with the approval of the MRSC Chairperson and Vice-Chairperson.
- f) It is recommended that the Board of Directors authorize Matthew Gdovin, Executive Director to offer employment and determine compensation for the Library Services Support Specialist position, with the approval of the MRSC Chairperson and Vice-Chairperson.

B. Northeast Ohio Network for Educational Technology (NEOnet)1. Circuit Disconnects

It is recommended that the Board of Directors approve the circuit disconnect costs not exceeding \$130,000 from Spectrum Enterprise.

2. Infinite Campus Software Costs

It is recommended that the Board of Directors approve the purchase of student information software licenses from Infinite Campus in the amount of \$71,077.08 to be paid by the participating districts.

3. EMIS Cross-Check

It is recommended that the Board of Directors approve the purchase of EMIS Cross-Check from META in the amount of \$25,915.

4. Total Estimated Association Appropriations

It is recommended the Board of Directors approve the estimated Association Appropriations for FY25 found in Exhibit VI.

5. Total Estimated Annual Costs

It is recommended that the Board of Directors approve the estimated Association Costs and Fees for FY25 found in Exhibit VII.

MOTION: _____

SECOND: _____

ROLL CALL: _____ Marc Clendaniel; _____ Stephanie Hagenbush; _____ Andrew Hill;
 _____ Jennifer Knapp; _____ John Knapp; _____ Mark Pepera;
 _____ Jeff Ritz; _____ Brian Poe; _____ Kathryn Powers;

IV. COMMITTEE REPORTS

- A. Treasurers Advisory Committee – Stephanie Hagenbush
- B. Program Operating Committee – Marc Clendaniel

V. OTHER BUSINESS

VI. BOARD COMMENT

VII. ADJOURNMENT

MOTION: _____

SECOND: _____

ROLL CALL: _____ Marc Clendaniel; _____ Stephanie Hagenbush; _____ Andrew Hill;
_____ Jennifer Knapp; _____ John Knapp; _____ Mark Pepera;
_____ Brian Poe; _____ Kathryn Powers; _____ Jeff Ritz;

The next Board of Directors meeting is scheduled for Tuesday, January 9, 2024, at 9:00 a.m.